



## **ANICC – RULES**

### **1. NAME**

The name of the Association shall **be THE ASSOCIATION OF NORTHERN IRELAND CAR CLUBS**. (Hereinafter called 'The Association').

### **2. OBJECT**

The Object of the Association is, by consultation, to assist and advise Member Clubs and co-ordinate their efforts in the organisation of all Motor Sport falling under the jurisdiction of the Royal Automobile Club Motor Sports Association Limited. The Association will promote Northern Ireland Championships in all the various motorsport disciplines held within their jurisdiction.

The Association and its member Clubs are committed to safeguarding the well being of all participants. We comply fully with the up to date policy, practice and/or procedures as recommended by the 2&4 Wheel Motor Sport Steering Group Limited

### **3. OFFICERS**

Officers of the Association shall be: President, Vice-President(s), Chairman, Vice-Chairman, Secretary, Treasurer, Forest Liaison Officer and Auditor. The Officers shall be elected at the Annual General Meeting each year and shall retire at the next Annual General Meeting, but shall be eligible for re-election. An Officer shall be eligible to serve only so long as he remains a fully

paid-up member of a member club of the Association. The Secretary shall keep the Minute Book and all other documents of the Association, except those relating to the funds and accounts. He shall summon and attend Meetings when instructed to do so and shall take minutes

of all proceedings and resolutions thereat. He shall pay over to the Treasurer any monies received on behalf of the Association. The Treasurer shall have custody of all monies belonging to the Association, collect all subscriptions and fees and keep account of all received and paid out on behalf of the Association. He shall lodge all monies received by him on behalf of the Association, in such Bank as the Council may appoint. He shall submit the accounts, books, vouchers, documents and records made up to the 31<sup>st</sup> March each year to the Auditor for inspection and audit and present the audited accounts for approval at the Annual General Meeting. No money shall be withdrawn from the Bank except by cheque signed by two of the following officers:

- Treasurer
- Secretary
- Chairman.

#### 4. ANICC COUNCIL & COMMITTEES

The Association Council (the Council) will administer the affairs and finances of the Association and such other matters as may from time to time be referred to it by the members of the Association. Association Specialist Committees shall be elected, as required, at the Annual General Meeting or at a Full Association Meeting. The Association Council shall consist of the following:

- President, Vice-President(s), Chairman, Vice-Chairman, Secretary, Treasurer, Forest Liaison Officer, Auditor as elected for the current year at the Annual General Meeting.
- MSA Committee Representatives in the current year.
- Former ANICC Officers and former MSA Committee Representatives should serve on the ANICC Council for at least two years following retirement.
- Specialist Committee Chairman and Championship Co-ordinators shall serve on the Council during this year in office. Where there is no Co-ordinator the Council may invite a second representative from that Specialist Committee.
- A maximum of eight further Council Members shall be elected for the current year at the Annual General Meeting.

The Council will retire annually, but retiring members will be eligible for re-election. A member shall be eligible to serve on the Council only so long as he remains a fully paid-up member of a member club of the Association.

Members of Council will appoint a person to act as Child Protection Liaison Officer for the ANICC. The person so appointed will hold the position for one year and will be eligible to attend Full and Council Meetings, however the position will not carry voting rights

Specialist Committees will assist with the running of the Association, principally in relation to the management of their specific branch of motorsport, ANICC Championships and Northern Ireland Teams. Reports to Council Meetings will be made through their respective Chairmen. These Specialist Committees will consist of up to nine persons, as follows:

- ANICC Championship Co-ordinator
- ANICC Competitors' Representative
- Up to Seven Members of which three must be organisers.

By exception the Stage Rallies Specialist Committee shall consist of up to ten persons, as follows:

- ANICC Championship Co-ordinator
- ANICC Competitor's Representative
- ANICC Forest Liaison Officer
- Up to Seven Members of which three must be organisers.

Each Specialist Committee shall elect a Chairman from those elected to that Committee and the Chairman will convene meetings as necessary.

If a Club, which organises a Championship event does not have representation on the respective Specialist Committee, then that Specialist Committee may invite one representative from the relevant Club to attend meetings. The nominated person would have no voting rights

## **5. VACANCIES**

Any casual vacancy of the Officers or Committee may be filled by resolution at any meeting of the Association.

## **6. MEMBERSHIP**

Membership of the Association will be open only to Motor Clubs resident and operating in Northern Ireland and affiliated to the MSA. The Association reserves the right to refuse any application for membership without giving a reason.

## **7. OBLIGATIONS**

Member Clubs shall be bound to conform to the rules of the Association. Resolutions properly accepted by any duly constituted meeting of the Association shall be binding on all member Clubs, except that any Club shall have the right of appeal to the MSA. A member Club in breach of any of these rules, or deemed guilty of conduct prejudicial to the Association, may be required to resign from membership by a properly adopted resolution to that effect accepted by an Extraordinary General Meeting of the Association.

## **8. SUBSCRIPTIONS**

Annual Subscriptions and other fees shall be fixed each year at the Annual General Meeting and shall become due for payment on the first day of February in the respective year. Member Clubs that have not paid their subscriptions and fees by March 1st will be ineligible to vote at subsequent meetings until payment has been made.

## **9. MEETINGS**

The Annual General Meeting of the Association shall be held in November each year, at a time and place to be decided by Council. At least one additional General Meeting will be held each year and any such Meetings may be called at the discretion of the Council, or on the written application of at least six Member Clubs. The Agenda for each General Meeting shall be circulated to member clubs not less than 14 days prior to that meeting. An Extraordinary General Meeting shall be called upon the written application of at least two member clubs stating a Resolution, or Resolutions, to be proposed and seconded at such Meeting, at which only such Resolution, or Resolutions, shall be discussed thereat. All such Resolutions shall be quoted in full in the notice convening the Meeting, which shall be circulated at least 28 days prior to the Meeting. Members of the Council and not more than two delegates from each member Club shall attend General Meetings, other than the Annual General Meeting. These two delegates shall be nominated annually, in writing, by the member Clubs to the Honorary Secretary of the Association, by the first day of January in any year, provided that a deputy may act at any Meeting for any delegate unable to attend. However, the Council shall have discretion to invite the attendance at any General Meeting of any person, or persons, who in their opinion might assist the Association in the transaction of the business of such Meeting. No proposal to alter or rescind any decision of the Association or the Council, nor a proposal having the same effect as any proposal, which has been previously rejected shall be discussed or carried within six months from the date of such decision or rejected proposal unless fourteen days' prior notice in writing has been given to the Honorary Secretary and the proposal is supported in writing by a majority of the member clubs.

Clubs running ANICC Championship events must attend a minimum of two ANICC Full Meetings each year, one of which may be the Annual General Meeting in November. Failure of a Club to record attendance at two Meetings as specified may result in the removal of Championship status for that Club's events in the following year, at the discretion of the Council under their authority in Rule 14.

## **10. QUORUM**

A Quorum of the Council shall consist of not less than half of the Council Members. A General Meeting Quorum shall consist of not less than two officers, together with delegates of not less than half of the paid-up member clubs having one event of at least National B status on the calendar.

A Specialist Committee Quorum shall consist of not less than half of the members of the Committee.

## **11. VOTING**

Each member of the Council present at a Council Meeting shall have one vote and the Chairman shall have a casting vote. Valid Resolutions shall be carried by a simple majority of votes cast. Each Member club present at a General Meeting shall have one vote and the Chairman shall have a casting vote. Valid Resolutions shall be carried by a simple majority of votes cast. Each Specialist Committee Member present at a Specialist Committee Meeting shall have one vote and the Chairman shall have a casting vote. Valid Resolutions shall be carried by a simple majority of votes cast.

## **12. VETO**

Each member club represented at a Meeting shall have the right of veto in regard to any Resolutions before the Meeting. Any nominated delegate, or his deputy, may exercise this right of veto by informing the Chairman before a vote is taken that he wishes to refer the Resolution to his Club Council or Committee for guidance. No vote shall then be taken and the Resolution shall be placed on the Agenda for the next Meeting and put to a vote thereat, no further veto from any member club being then valid in respect of that Resolution.

## **13. ANNUAL EVENTS CALENDAR**

For the purposes of these rules the 'Agreed Calendar' is deemed to be 'the calendar which is accepted at the September meeting'. Each member club may only apply to run a maximum of five events in a calendar year, excluding the following:

- MSA Championships – International and National A only
- International Events
- Race Meetings
- Mid-week Events (Monday - Thursday)
- Production Car Trials and/or Sporting Trials
- Championship Autotests
- Championship Navigation Rallies
- 12 Car Rallies

Within this rule each Club may only apply to run a maximum of five events which require mandatory Licensed Rescue Services.

The Secretary will draw up the Association Dates List in accordance with the Priority System as follows:

1. International Events in approved Championships.
2. MSA Championship Events.
3. Northern Ireland Championship Events (excluding Beginners and Clubmans).
4. Other International Events, National A Events, Irish Championship Events.
5. Northern Ireland Beginners and Clubman Championship Events.
6. Race Meetings.
7. National B Events.
8. First Choice Clubman Events.
9. Other Clubman Events.

Priority System criteria 1 to 5 constitute major dates.

A Club not running a scheduled calendar event in a particular year will have NO priority for that event in the following year. After acceptance of the agreed calendar any Club requesting a change of date, type or status of event must adhere to the following procedure:

- Agreement must be sought from all affected Clubs and a copy is to be forwarded to the Honorary Secretary together with the actual request.
- A cheque for the appropriate fee of £75 must also be enclosed. Any MSA enforced date change will entitle the Club to priority for the new date. Affected Clubs moving to facilitate this change will not lose event status.

#### **14. NORTHERN IRELAND CHAMPIONSHIP EVENTS**

It is the responsibility of the respective Specialist Committees to select and propose to the Council, for approval, a list of those events, which shall comprise the relevant ANICC Championships. Once these events have been selected and the dates are agreed there shall be no additions to the list and the dates so allocated shall become Championship dates by right, in the respective discipline, under the control of the respective Specialist Committee. With the exception of events utilising one single venue, after acceptance of the agreed ANICC calendar a Championship Event, which moves to another date, will immediately cease to form a part of that year's Championship. In exceptional circumstances an event utilising one single venue, which has been declared with the initial date application and subsequently presents documentary evidence confirming the unavailability of that single venue may, with the approval of their respective Specialist Committee, apply for a change of date retaining full Championship status. Applications under this rule will only be valid if presented to the Honorary Secretary before the date of the first ANICC Council Meeting in each year and be accompanied by supporting documentation from their respective Specialist Committee and any affected Club.

In the event of a Club being unable to organise an allocated Championship event on its agreed date then the respective Specialist Committee will have the power to allocate the running of a replacement Championship event to another eligible Club on that Championship date. Before a Championship date is transferred from one Club to another, the organisers of the replacement event must ensure that the change is acceptable to all Clubs and Championships, which have events scheduled to be run on the same weekend. The Council will have the final decision on the composition of Championship lists. A Club that originally held the date of a transferred Championship event must obtain approval through the normal ANICC process relating to a date change application if it wishes to promote any new event on that date.

#### **15. RULES**

The Rules of the Association may only be altered or deleted at the Annual General Meeting or at an Extraordinary General Meeting.

## **16. DISSOLUTION**

The Association may be dissolved only at an Extraordinary General Meeting. Any funds at dissolution (after all debts have been paid) shall be donated to such Charity or Charities as the Meeting may decide.